

# HYNDBURN BOROUGH COUNCIL


## APPROVAL FOR URGENT EXECUTIVE (CABINET) DECISION

### (Executive Procedure Rule B16)

#### Summary and Approvals

1. **Title of Report**  
Town Centre Levelling Up funded projects
2. **Report Author**  
Steve Riley – Executive Director (Environment)
3. **Purpose of Report**  
To seek Cabinet approval to amend the fit-out programme within the LUF funded Accrington Market Hall redevelopment.
4. **Decision requested**  
That Cabinet agrees to waive the Council's Contract Procedure Rules to appoint Conception Design Associates Limited (CDA) of 38 Dollywaggon Way, Preston, PR5 6EW for the manufacture and installation works for the kitchens, pot wash and bar area within Accrington Market Hall.  
  
That Cabinet agrees to delegate authority to the Executive Director (Environment) to enter into the legal agreement with CDA, in consultation with the Executive Director (Legal & Democratic Services) and Portfolio Holder.
5. **Reason for Urgency**  
The approval to waive the Council's procurement rules cannot wait until the next scheduled Cabinet meeting as the works order needs to be placed before this date if the Council is to keep the price within the project budget and to enable to works to be complete in time for the November reopening.
6. **Approvals of Members and Officers**

Designation	Signature to give Approval
<b><u>Elected Members</u></b>	
Leader of the Council	
Deputy Leader of the Council	
Portfolio Holder	
Mayor (to agree to exempt from call-in)	
<b><u>Officers</u></b>	
Chief Executive	
Deputy Chief Executive (only in the	

absence of the Chief Executive or if the Chief Executive is the decision taker)	
Monitoring Officer (only in the absence of the Chief Executive and Deputy Chief Executive or if one is absent and the other is the decision taker)	
Chief Officer/Head of Service	

**7. Date of Decision (when finally approved):**